



**BOOK OF REPORTS**  
Business Meeting – March 21, 2021

**REPORTS:**

PG	TITLES
1	Cover Sheet
2	Prior Minutes
3-6	Financials
7	Administration and Technology
8	Senior Adult Ministry
9	Children's Ministry
10-11	Attendance Report/Church Hostess/Membership/WMU/WOM#2
12	Nominating Committee Recommendations

- **Call to order** (Prayer)
- **Approval of previous month's minutes**
- **Finance Reports** (no motion, just approval)
- **Staff Reports**
- **Old Business**
  - Personnel reconfigured the job responsibilities for the Children's Ministry. Going from Stephanie Mefford to Emily Moss.
- **New Business**
  - New electronic sign.
  - Nominating Committee Recommendations
  - Any other new business
- **Motions to adjourn** (Prayer)

Please note: This book is a collection of reports for the upcoming business meeting session. Any motions or recommendation for action that are listed in this book will be voted on at the appropriate time in the meeting and will not be included in the vote to accept the reports themselves.

# **Business Meeting Minutes**

## **January 2021**

### **First Baptist Church**

The January 2021 Business Meeting of First Baptist Church opened with prayer by Bro. Abbott. Bro. Jason called the meeting to order at 4:01PM.

The November 2020 Business Meeting Minutes were approved as printed Motion to accept 1<sup>st</sup> by Gary Lowrance and 2<sup>nd</sup> by Mark Vincent

Staff Reports were accepted as written.

The Finance Report was gone over by Tim Kelley. Finance report was approved.

- November – Bus Barn - \$15,591.52; BFT – \$21,510.39; General - \$139,443.06
- December – Bus Barn - \$15,837.54; BFT - \$21,852.21; General - \$162,949.51

#### **Old Business:**

- The Enlightener is doing well with going out once a month due to not much going on right now.
- Strategos International came to our church and hosted an intruder training, January 16<sup>th</sup>. It was a much-needed training and was great for the ones that attended.
- The new door locks have been installed and working wonderfully.

#### **New Business:**

- New electronic sign down by the highway – Jason is looking into the cost of this. There was a GENEROUS donation made for our technology items, so the majority of the cost of the sign will come out of this donation. The donor was asked if the money could be used for a new electronic sign and that donor said yes.
- Personnel is reconfiguring the job responsibilities between Stephanie and Emily regarding Emily taking over the Children's ministry. They worked on some of the details today. We will probably have a special called business meeting to approve this.
- Finance would like to draw up and remove all of the current signatures on our loan from the bank and add all new ones. Jason Abbot – President; Dan Mefford – Registered Agent; Tim Kelly – Finance – Motion was made to accept 1<sup>st</sup> by Judy Gibson and 2<sup>nd</sup> by Dennis Swink.
- 2021 Budget was approved.
- Nominating Committee made the following recommendations, and they were approved:
  - VBS Director will be Daniel Moss
  - Historian will be Vicki Gates
  - Activities Representative Committee (ARC) – “after hours committee”
    - Desiree' Chambers, Joyce & Harold Morgan, Ron Leeson, Marilynn & Wilburn Moran, Donna Kelley, & Carole Paxton

Motion made to adjourn 1<sup>st</sup> by Judy Gibson and 2<sup>nd</sup> by Mary Swink

Bro. Jason Abbott closed with prayer.

JAN 2021

	A	B	C	D	E	F	G
1			FINANCIAL REPORT				
2			"JAN 2021				
3		WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	TOTAL
4	GEN	7808.00	7513.91	10731.40	7082.00	7769.51	40904.82
5	WED SUP			25.00	44.00		69.00
6	CHILDREN'S TRAINING						0.00
7	YOUTH		100.00	100.00	100.00	100.00	400.00
8	MEMORIAL		25.00				25.00
9	SR ADULT / TOT						0.00
10	CHILD HOME						0.00
11	MADGE TRUEX						0.00
12	LOTTIE MOON		40.00	20.00	100.00		160.00
13	MISSIONS	220.00					220.00
14	SHIRTS		12.00	81.00	24.00		117.00
15	BENEVOLENCE			27.00			27.00
16	BUILDING DONATION			60.00			60.00
17	COPIES			1.00			1.00
18	SECURITY			100.00			100.00
19	WOUNDED WARRIOR			25.00			25.00
20	COLE McCAULEY					100.00	100.00
21	KITCHEN				12.00		12.00
22	MISSIONS						0.00
23	BFT/CONTINGENCY				20.00	45.00	65.00
24	<b>TOTAL RECEIPTS</b>	8028.00	7690.91	11170.40	7382.00	8014.51	42285.82
25							
26	MISSIONS	BEG BAL	RECEIVE	DISB	END BAL		PAID YTD
27	<b>MISSION SUPPORT 4%</b>	<b>1972.76</b>	<b>1636.19</b>	<b>1718.59</b>	<b>1890.37</b>		
28							
29	SPEC & LOCAL 2.5%	8873.04	1022.62	250.00	9645.66		
30	SM GRP EV DISC 1 %	2237.86	409.05	0.00	2646.91		
31	MO. BAPT. CONV 1%	986.39	409.05	986.39	409.05		
32	ST. JOE BAPT 1%	493.19	818.10	493.19	818.10		
33	MWSU BSU 1%	493.19	409.05	493.19	409.05		
34	NWMSU BSU 1%	493.19	409.05	493.19	409.05		
35	AND CO MIN .5%	246.60	204.52	246.60	204.52		
36	GRANDOAKS .5%	246.60	204.52	246.60	204.52		
37	COLE McCAULEY \$250	250.00	100.00	450.00	350.00		
38	<b>MISSION TOTAL 13.5%</b>		5622.15	5377.75	16987.21		
39		BEG BAL	RECEIVE	DISB	END BAL		
40	JULIA YOUNG				0.00		
41	<b>PLAY ON</b>				0.00		
42	YOUTH (DESIGNATED)		400.00	0.00	400.00		
43	MEMORIAL		25.00	29.00	-4.00		
44	WOUNDED WARRIOR				0.00		
45							
46	DES & NON BUDGET			6724.93			
47							
48	<b>TOTAL BUDGET EXP</b>			32985.77			
49	<b>TOTAL EXPENSE</b>			45117.45			

JAN 2021

	A	B	C	D	E	F	G
50	<b>MINISTRIES</b>	<b>BUDGET</b>		<b>BEG BAL</b>	<b>RECEIPTS</b>	<b>DISB</b>	<b>END BAL</b>
51	ACTIVITIES & DRAMA	500		500.00		0.00	500.00
52	CHILDREN'S TRAINING	4000		4000.00	0.00	0.00	4000.00
53	BENEVOLENCE	2000		2000.00	117.00	44.26	2072.74
54	CAMP	2000		2000.00		0.00	2000.00
55	CHILDREN CHURCH	400		400.00		0.00	400.00
56	CHUR VAN	3000		3000.00		41.92	2958.08
57	KIT SUPP	5000		5000.00	69.00	334.80	4734.20
58	MEDIA	250		250.00		0.00	250.00
59	MEMORIAL	500		500.00		0.00	500.00
60	MENS MINISTRY	500		500.00	0.00	0.00	500.00
61	MUSIC	1600		1600.00	27.00	0.00	1627.00
62	SENIOR ADULT	500		500.00		0.00	500.00
63	SUNDAY SCHOOL LIT	6000		6000.00		1559.45	4440.55
64	VBS	2000		2000.00	220.00	0.00	2220.00
65	WMU - MISSION ED	400		400.00		0.00	400.00
66	WOMEN'S MINISTRY	700		700.00		0.00	700.00
67	WORSHIP	2500		2500.00		484.65	2015.35
68	YOUTH	7000		7000.00		601.93	6398.07
69							
70	<b>BUSINESS &amp; OFFICE</b>						
71	COMPUTER/ OFF MCH	5000		5000.00		436.08	4563.92
72	GEN PROM	750		750.00		634.70	115.30
73	OFF EQUIP	7000		7000.00		164.98	6835.02
74	OFF SUPP	3500		3500.00		326.52	3173.48
75						0.00	0.00
76	POSTAGE	4000		4000.00		0.00	4000.00
77	<b>BUILDING</b>						
78	BLD & GRD	6000		6000.00		63.47	5936.53
79	BLD APPR	400		400.00		18.99	381.01
80	GRND CARE	3500		3500.00		0.00	3500.00
81	INS P&LIAB	20000		20000.00		0.00	20000.00
82	JAN SUPP	3500		3500.00		121.80	3378.20
83	REPAIRS	2000		2000.00		0.00	2000.00
84	UTILITIES	27000		27000.00		2587.27	24412.73
85	SAL PAST	75000		75000.00		6675.74	68324.26
86	SAL STAFF	158708		#####		13560.42	145147.58
87	YOUTH SEMINARY	3600		3600.00		0.00	3600.00
88	FED DEP	15000		15000.00		4116.79	10883.21
89	STATE DEP	2000		2000.00		1212.00	788.00
90	<b>TOTAL</b>	<b>375808</b>				<b>32985.77</b>	<b>343255</b>
91							
92	<b>LOANS</b>				<b>BUS</b>	<b>BFT</b>	<b>GEN</b>
93	BUILDING FUND/		<b>BEG BALANCE</b>		<b>15837.54</b>	<b>21852.21</b>	<b>162949.51</b>
94	CONTINGENCY FUND		<b>INTEREST</b>		<b>0.61</b>	<b>0.85</b>	<b>6.41</b>
95			<b>RECEIPTS</b>		<b>1950.00</b>	<b>65.00</b>	<b>42220.82</b>
96	BUS BARN RECEIPTS.		<b>DISBURSEMENTS</b>		<b>1827.32</b>		<b>41000.66</b>
97	BUS BARN PAYMENT		<b>END BALANCE</b>		<b>15960.83</b>	<b>21918.06</b>	<b>164176.08</b>

FEB 2021

	A	B	C	D	E	F	G
1			FINANCIAL REPORT				
2				"FEB 2021			
3		WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	TOTAL
4	GEN	2554.00	3921.49	24605.00	13327.05		44407.54
5	WED SUP	23.00	31.00		43.00		97.00
6	CHILDREN'S TRAINING						0.00
7	YOUTH	100.00		100.00	100.00		300.00
8	MEMORIAL			235.00	240.00		475.00
9	SR ADULT / TOTH						0.00
10	CHILD HOME						0.00
11	MADGE TRUEX	13.00					13.00
12	SPECIAL OFFERING						0.00
13	BENEVOLENCE	50.00					50.00
14	SHIRT ORDERS	18.00		24.00			42.00
15	COPIES			1.00			1.00
16	COLE McCAULEY				100.00		100.00
17	INS REFUND				34.00		34.00
18							0.00
19							0.00
20							0.00
21							0.00
22	MISSIONS						0.00
23	BFT/CONTINGENCY				80.00		80.00
24	TOTAL RECEIPTS	2758.00	3952.49	24965.00	13924.05	0.00	45599.54
25							
26	MISSIONS	BEG BAL	RECEIVE	DISB	END BAL		PAID YTD
27	MISSION SUPPORT 4%	1890.37	1776.30	3608.96	57.71		
28							
29	SPEC & LOCAL 2.5%	9645.66	1110.19	0.00	10755.85		
30	SM GRP EV DISC 1 %	2646.91	444.08	0.00	3090.98		
31	MO. BAPT. CONV 2%	409.05	888.15	409.05	888.15		
32	ST. JOE BAPT 1%	818.10	444.08	818.10	444.07		
33	MWSU BSU 1%	409.05	444.08	409.05	444.08		
34	NWMSU BSU 1%	409.05	444.08	409.05	444.07		
35	AND CO MIN .5%	204.52	222.04	204.52	222.04		
36	GRANDOAKS .5%	204.52	222.04	204.52	222.04		
37	COLE McCAULEY \$250	350.00		0.00			
38	MISSION TOTAL 13.5%		5995.02	6063.25	16568.98		
39		BEG BAL	RECEIVE	DISB	END BAL		
40	JULIA YOUNG				0.00		
41	PLAY ON				0.00		
42	YOUTH (DESIGNATED)		300.00	0.00	300.00		
43	MEMORIAL		475.00	0.00	475.00		
44	WOUNDED WARRIOR				0.00		
45							
46	DES & NON BUDGET			891.93			
47							
48	TOTAL BUDGET EXP			24189.41			
49	TOTAL EXPENSE			31144.59			

FEB 2021

	A	B	C	D	E	F	G
50	<b>MINISTRIES</b>	<b>BUDGET</b>		<b>BEG BAL</b>	<b>RECEIPTS</b>	<b>DISB</b>	<b>END BAL</b>
51	ACTIVITIES & DRAMA	500		500.00		0.00	500.00
52	CHILDREN'S TRAINING	2000		4000.00	0.00	0.00	4000.00
53	BENEVOLENCE	2000		2072.74	42.00	471.71	1643.03
54	CAMP	2000		2000.00		0.00	2000.00
55	CHILDREN CHURCH	400		400.00		0.00	400.00
56	CHUR VAN	3000		2958.08		0.00	2958.08
57	KIT SUPP	5000		4734.20	97.00	400.81	4430.39
58	MEDIA	250		250.00		0.00	250.00
59	MEMORIAL	500		500.00		0.00	500.00
60	MENS MINISTRY	500		500.00	0.00	0.00	500.00
61	MUSIC	1600		1627.00	1.00	0.00	1628.00
62	SENIOR ADULT	500		500.00		0.00	500.00
63	SUNDAY SCHOOL LIT	6000		4440.55		394.19	4046.36
64	VBS	2000		2220.00	50.00	0.00	2270.00
65	WMU - MISSION ED	400		400.00		0.00	400.00
66	WOMEN'S MINISTRY	700		700.00		0.00	700.00
67	WORSHIP	2500		2015.35		743.36	1271.99
68	YOUTH	7000		6398.07		9.99	6388.08
69							
70	<b>BUSINESS &amp; OFFICE</b>						
71	TECH/COMP/STREAM	6000		4563.92		574.04	3989.88
72	GEN PROM/SHIRTS/HAT	750		115.30		0.00	115.30
73	OFF EQUIP	7000		6835.02		514.00	6321.02
74	OFF SUPP	3500		3173.48		793.84	2379.64
75				0.00		0.00	0.00
76	POSTAGE	4000		4000.00		360.00	3640.00
77	<b>BUILDING</b>						
78	BLD & GRD	6000		5936.53		839.03	5097.50
79	BLD APPR	400		381.01		28.19	352.82
80	GRND CARE	3500		3500.00		1152.50	2347.50
81	INS P&LIAB	20000		20000.00		0.00	20000.00
82	JAN SUPP	3500		3378.20		271.00	3107.20
83	REPAIRS	2000		2000.00		0.00	2000.00
84	UTILITIES	27000		24412.73		1202.28	23210.45
85	SAL PAST	75000		68324.26		5872.32	62451.94
86	SAL STAFF	158708		145147.6		8863.91	136283.67
87	YOUTH SEMINARY	3600		3600.00		0.00	3600.00
88	FED DEP	15000		10883.21		1698.24	9184.97
89	STATE DEP	2000		788.00		0.00	788.00
90	<b>TOTAL</b>	<b>374808</b>				<b>24189.41</b>	<b>319256</b>
91							
92	<b>LOANS</b>				<b>BUS</b>	<b>BFT</b>	<b>GEN</b>
93	BUILDING FUND/	21998.88	<b>BEG BALANCE</b>		<b>15960.83</b>	<b>21918.06</b>	<b>164176.08</b>
94	CONTINGENCY FUND		<b>INTEREST</b>		<b>0.62</b>	<b>0.82</b>	<b>6.03</b>
95			<b>RECEIPTS</b>		<b>1950.00</b>	<b>80.00</b>	<b>45519.54</b>
96	BUS BARN RECEIPTS.	1950.00	<b>DISBURSEMENTS</b>		<b>1816.44</b>		<b>29446.35</b>
97	BUS BARN PAYMENT	1816.44	<b>END BALANCE</b>		<b>16095.01</b>	<b>21998.88</b>	<b>180255.30</b>

Dan Mefford  
Book of Reports  
Pastor of Administration and Technology  
March 2021

- 1) We have replaced the video camera remote controller for the streaming process, and it is smoother and working better for the streaming team.
- 2) We have used all the lights we originally purchased for replacing them in the building. With church approval we will continue to purchase more lights and replace them in the rooms. Bulk buying is a great discount.
- 3) We are looking into replacing the existing sanctuary video set up. Possible with TV's or better projectors. This will come out of the donation received for technology.
- 4) We have a couple of new people interested in helping in the booth in second service. Could use a couple of more in the first service for back up folks to cover when a team member must be gone.
- 5) Had to update the AC and repair a door in the bus barn. Harold is handling that.
- 6) We are having an "door sounder" installed on the door to the outside in the gym. It will sound if the door is propped open for a set period of time (which is to be determined).
- 7) Updated the video recorders in the streaming room. Working on marking all cables and installing the recorders.
- 8) Will be pulling cable to the adult classrooms soon. This will enable us to use the tv's in the rooms as announcement machines on Sunday mornings. Rooms will still be controlled by those in the room, but we will have the scrolling announcements on the tv's at start of Sunday School, so they are available for people to view.
- 9) Technology updates continue as needed and appropriate. Working on recording area equipment for the First News process.
- 10) Assisted with the technology needs of the new Sunday School class – there will be other needs that come up in the process and they will be addressed.
- 11) Still working on office/tech room. That may be an everlasting gobstopper of a job. Testing and disposing of equipment that no longer meets our needs.
- 12) Installed new announcement reel set-up in the office with Jason. We are utilizing a Raspberry Pi4 to run the show.
- 13) Providing pastoral support where appropriate but focusing on the tech and administrative roles to the best of my abilities.
- 14) Continuing to manage items I can by phone.

## **Senior Adults**

With less opportunity to meet with people and visit senior adults in person during the pandemic, my hours were cut back from 10 to 5 hours a week. I spend the majority of my time on the phone checking in with senior adults who are affiliated with our church. As we look forward to the reopening of nursing homes and the senior center, my hours may increase again.

Our seniors have been trying to stay in touch with one another through phone calls and technology visits. Many are frustrated with the lack of ability to do the things they love as well as see the people they love. Many who wanted to receive a vaccination have received theirs and we look forward to a time when it is safer to get out. Some may continue to stay at home due to multiple health conditions.

Some are ready to begin traveling again, while others wish to wait a bit longer. We will begin to make tentative plans in the near future.

I appreciate Emily Moss taking on the duties of the Children's Ministry. Many new families have been attending and she will need as much volunteer support as we have had in past years.



### Book of Reports for Children's Ministry

The FBC Children's Ministry is steadily growing each week. In the last few weeks, we have reopened classes for Children's Church during the Contemporary Service which has consistently brought new families to us almost every Sunday. Each week, we have been hosting approximately eighteen children during Sunday School, and at least ten children during Children's Church.

On February 24th, we launched our new Wednesday night children's program, The CLUE Crew, which stands for Christ Loves Us Eternally. In the weeks leading up to Easter, children have been "Meeting Jesus" through stories told by characters from the Bible who had a real life encounter with Him. A special thanks to Gary Lowrance who played John the Baptist, Don Lawrence as Nicodemus, and Christina Abbott as Mary of Bethany.

We are thrilled to see the excitement growing for the ministry, and children have been inviting their friends! Izzy Lightle invited several of her classmates, and we had the privilege of sharing the Gospel with them. Way to spread the Light of Christ, Izzy!

We are holding steady at twenty two kids each week, not including the quickly growing nursery.

VBS is coming! Yes... we WILL be having Vacation Bible School this year. Daniel and Emily Moss are working hard to make this year the best "come back" since our shut down last year due to COVID - 19. We are so excited to fill this summer with activities that share the love of God with our children here at FBC and our neighborhood. Dates and details will be announced soon. See Emily to learn more about how YOU can help make this year the best it can be.

We could not be happier to see this vital ministry growing and thriving once again.

Matthew 19:14 tells us, 'Jesus said, "Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these."' Children's Ministry is just as essential to the church as children are to the body of Christ itself. Without it, the church does not have the opportunity to pass down the Gospel stories and traditions to the next generation. This being said, in order to have a thriving ministry, we need all the help we can get. We have welcomed at least six new members to our children's volunteer team in just the last month! We are so thankful for the addition of Dawn Rasco, Jeannie Ellis, Lacey Brock, Annie Toalson, Johnny and Amy Medina, along with the return of many faithful volunteers who have been with us for many years. We couldn't do it without their help!

We are always welcoming new or returning volunteers in all areas of the ministry including Wednesday night programs, Sunday School, Children's Church, and Nursery. Ask Emily Moss for details.

# **Attendance Report/Church Hostess/ Membership/WMU/WOM2**

## **Sunday School Attendance Report**

**January:** January 3 – 67, January 10 – 92, January 17 – 86, January 24 – 100, & January 31 – 81

**February:** February 7 – 0, February 14 – 0, February 21 – 95, & February 28 – 128

**March:** March 7 – 118 & March 14 - 120

## **Classic Worship Service Attendance Report**

**January:** January 3 – 105, January 10 – 116, January 17 – 120, January 24 – 125, & January 31 – 116

**February:** February 7 – 0, February 14 – 84 (combined into 1 service), February 21 – 109, & February 28 – 123

**March:** March 7 – 135 & March 14 - 116

## **Contemporary Worship Service Attendance Report**

**January:** January 3 – 62, January 10 – 74, January 17 – 78, January 24 – 83, & January 31 – 73

**February:** February 7 – 0, February 14 – 0, February 21 – 69, & February 28 – 97

**March:** March 7 – 105 & March 14 - 102

## **Church Hostess**

On Friday, February 26<sup>th</sup>, we took food to Calvary Baptist Church in St. Joseph, MO for the family of John Lewis (Steve Lewis' father).

Submitted by Donna Speer

## **Membership:**

### **Deaths:**

Robert (Bob) Newcomer passed away on February 11<sup>th</sup>, 2021

Jewel Hyder passed away on February 15<sup>th</sup>, 2021

Gilbert Bowmar passed away on March 6<sup>th</sup>, 2021

## **WMU**

We met February 2, 2021. We had 8 members present. Our program was about Annie Armstrong and how her work was an integral part of WOM's beginning and is remembered as one of the most successful and influential leaders in Baptist history.

We met March 2, 2021 for our Annie Armstrong program. We heard about several home missionaries and the important part they play in reaching the lost in all areas of our country. We had 10 members present for this meeting. Our goal for the Annie Armstrong Easter Offering is \$2,500. Please pray for our missionaries and help us reach our goal to help them as they serve God wherever He has called them.

Respectfully Submitted,  
Morine Walker, WMU Director

## **WOM #2**

We collected all types of greeting cards and stamps to give to the Missouri Baptist Home in Chillicothe, MO. This will give them cards to send to loved ones.

We donated suitcases to the Noyes Home for children to have so that they can carry their cloths in a suitcase instead of a bag.

Submitted by,  
Tammy Burns